



DEFENSE LOGISTICS AGENCY
DEFENSE ENTERPRISE DATA STANDARDS OFFICE
8725 JOHN J. KINGMAN ROAD
FORT BELVOIR, VIRGINIA 22060-6221

December 11, 2025

MEMORANDUM FOR RECORD

**SUBJECT: Administrative Approved Defense Logistics Management Standards Change 1518,
Quarterly Administrative Updates**

The attached approved administrative change is effective immediately. This administrative change does not change or eliminate any existing procedures or add any new procedures.

Addressees may direct questions to Steven Nace, e-mail: DEDSO.Supply@dla.mil. Others must contact their designated PRC representative available at [www.dla.mil/ Defense-Data-Standards/Committees/Contacts/](http://www.dla.mil/Defense-Data-Standards/Committees/Contacts/).

Sarah C. Hall
Director, Defense Enterprise Data
Standards Office (DEDSO)

Attachment:
As stated

cc:
ODASW(Logistics)
DLA J6DS

Memorandum for Record

Administrative Approved Defense Logistics Management Standards Change 1518, Quarterly Administrative Updates

1. **ORIGINATING SERVICE/AGENCY AND POC INFORMATION:** Steven Nace,
e-mail: DEDSO.Supply@dla.mil.

2. **REASON FOR CHANGE:**

a. **Bottom Line Up Front:** This quarterly Memorandum for Record (MFR) establishes administrative updates and corrections to further refine, improve clarity, and optimize the Defense Logistics Manual (DLM) 4000.25 and Defense Logistics Management Standards (DLMS) implementation conventions (ICs) for user value. This involves administrative updates streamlining language to reduce redundancy and enhance overall readability. This administrative update does not alter or eliminate any existing procedures. **Components have no action.**

b. **Background:** Instances where agencies, offices, or department names were officially redesignated due to rebranding, as well as any needed verbiage and terminology revisions for standardization are being updated in the DLM 4000.25 and 842P DLMS IC.

c. This administrative change also updates the 842P DLMS IC by removing Mission Code – JN. Product Quality Deficiency Report Process Review Committee discussed, researched, and determined that code JN is not needed or being used in any transaction, therefore, Code – JN does not need to be programmed for. In addition, due to an oversight, this MFR revises the 842 DLMS IC note for the existing code ZD Party to Receive Reports.

3. **CHANGE IN DETAIL:**

a. **Technical Details:** As detailed in Enclosure 1.

b. **Revised Transaction Flow:** No impact.

4. **IMPLEMENTATION TARGET:** To be completed internally by DEDSO.

5. **TECHNICAL IMPACT:**

a. **Additions or Changes to Data Elements:** No impact.

b. **Automated Information Systems (AIS):** No impact.

c. **Defense Automatic Addressing System (DAAS):** No impact.

6. PUBLICATION/POLICY IMPACT:

a. **Defense Logistics Manual (DLM) 4000.25**: As detailed in Enclosure 1.

b. **Non-DLM 4000.25 Publications**: No impact.

7. ASSUMPTIONS: None.

8. FINANCIAL IMPROVEMENT AND AUDIT REMEDIATION (FIAR), MATERIAL WEAKNESS, AND AUDIT-RELATED INFORMATION: None.

9. END-TO-END TESTING REQUIREMENTS: None.

10. REFERENCES: None.

Enclosure 1

A. Revisions applied to the Defense Logistics Manual (DLM 4000.25) follow. Changes are identified by **bold red** font and deletions by ~~red strikethrough~~ text.

#	Location	Administrative Update Required	Reason
1.	Volume (Vol.) 1, Appendix (Ap. 3); Vol. 2, Chapter (Ch.) 17, Ch. 25, Ch. 27; Vol. 4, Ch. 5, Vol. 6, Ch. 2, Ch. 3, Ap. 2.4	Updated Surface Deployment and Distribution Command (SDDC) to Army Transportation (ARTRANS) .	Per Department of the Army Headquarters, Surface Deployment and Distribution Command (SDDC) was officially redesignated to Army Transportation (ARTRANS) on September 24, 2025.
2.	Throughout Defense Logistics Manual (DLM) 4000.25.	Changed font from Arial to Times New Roman; removed change-related formatting (i.e., strikethrough text and bold italicized font).	Required administrative updates to bring DLM 4000.25 up to date and formatted in accordance with the Department of War Issuance Style Guide.
3.	Throughout DLM 4000.25.	Changed all instances of ' Defense Logistics Management Standards Program Office ' to ' Defense Enterprise Data Standards Office. '	Updated to match current name.
4.	Table of Contents in DLM 4000.25.	Removed 'Foreword' from the Table of Contents in all DLM volumes; obsolete.	Required administrative updates to bring DLM 4000.25 up to date.
5.	Throughout DLM 4000.25.	Changed all instances of ' DLMS Website ' to ' DEDSO Website. '	Updated to match current website name.
6.	Throughout DLM 4000.25.	Changed all instances of ' EMALL ' to ' FedMall. '	EMALL is obsolete; replaced with FedMall.
7.	Throughout DLM 4000.25.	Changed all instances of ' Contractor and Government Entity Code ' to ' Commercial and Government Entity Code. '	Erroneous.
8.	Throughout DLM 4000.25.	Changed all instances of ' DLA Aviation ' and ' DLA Land and Maritime ' to ' DLA Weapons Support. '	Name change as of October 01, 2025.

#	Location	Administrative Update Required	Reason
9.	842P DLMS IC 2/LQ01/1050	<p><u>Remove code JN and DLMS note from the 842P DLMS IC.</u></p> <p>JN Mission Impact Statement Code</p> <p>DLMS Note: 1. Use to specify impact on current operations. Cite the applicable code in LQ02: 1 – Inability to perform assigned mission for a classified project 2 – Inability to perform assigned mission. 3 – Performance of assigned mission anticipated to be curtailed or stopped if materiel is not received within 15 days Continental United States (CONUS) or 20 days Outside Continental United States (OCONUS) 4 – Mission performance below prescribed level of effectiveness and efficiency 5 – A classified NMCS condition exists due to lack of required assets</p> <p>2. This element may only be populated by the Originating Point or Screening Point. For inter-service transactions, only the Screening Point can update this element.</p>	PQDR PRC discussed, researched, and determined that the JN – Mission Code was not needed and is not listed as being used on any transaction, therefore, does not need to be programmed for.
10.	842P DLMS IC 1/N101/1200	<p><u>For existing code ZD revise DLMS note as follows:</u></p> <p>ZD Party to Receive Reports</p> <p>DLMS Note: Use to identify additional party(ies) to receive a copy of the PQDR via electronic retransmission of the 842P. Use to identify WebPQDR to send/receive 842P transaction.</p>	Updated note to match the same note for code ZD in position 2/N101/2800.

B. Revise the DLM 4000.25, Volume 2, Appendix 2.18, Type Inspection Codes as follows. Changes are identified by **bold red** font and deletions by ~~red strikethrough~~ text.

(Preceding text not shown.)

AP 2.18.2. Type inspection codes used with DLMS **842A/W Standard Supply Discrepancy Reporting (SDR) Notifications**, 842S/Q SQCR, and 842C/I Stock Screening Request¹:

CODE	DEFINITION	USAGE
C	Visual Inspection	Monthly care of supplies in storage (COSIS) inspections. Applicable to SDRs and SQCRs only; not used on Stock Screening Requests.
M	Manually Created Type 5	Applicable to SDRs only; not used on SQCRs or Stock Screening Requests.
F	Safety of Flight (SOF) Inspection	Special inspection of SOF materiel or Aviation Safety Action Message (ASAM) .
P	Special Inspection at Single Location	Specific to one storage location (e.g., take picture of materiel at specific location).
Q	Quality-Related Inspection	Inspection applicable to suspected quality problem; (e.g., subsequent to after receipt of PQDR or SDR).
R	Reimbursable Special Inspection	For materiel stored at DLA distribution centers, request is transmitted to all Distribution Standard System DSS sites.
S	Shelf-Life Inspection	Monthly cyclic inspections for shelf life items. Applicable to SDRs and SQCRs only; not used on Stock Screening Requests.
U	Safety of Use (SOU) Inspection	Special inspection of SOU materiel.
X	Critical Safety Item (CSI) Inspection	Special inspection of CSI materiel.
Z	Suspect Counterfeit Inspection	Applicable to suspected counterfeit material/unauthorized product substitution (CMUPS) .

¹ Refer to ADC 240 and ADC 1045. Pending implementation of ADC 1045, targeted for first quarter FY 2017, the following codes will remain available:

- A Aviation Safety Action Message ~~(ASAM)~~
- O Outbound Shipment
- T Stock Readiness